

APPLE SECURITY GROUP LTD

112-114 HIGH STREET SOUTH, DUNSTABLE, BEDS. LU6 3HJ
TELEPHONE: 01582 699408 FAX: 01582 605580

Application for Employment

Please complete all sections of this application in full. In particular, the work history section should contain exact details as and where requested. Any failure to provide such information may delay this application being processed.

Position applied for:

Section 1

Personal Details

NAME OF APPLICANT

Surname

Forenames

Maiden name (if applicable)

ADDRESS

.....

.....

.....Postcode.....

Home or contact telephone number (inc. STD code)

.....

Date of birth

.....

Place of birth

.....

National Insurance Number

.....

Date of application

.....

Next of Kin

Name.....Relationship.....

Address

.....

.....

.....Postcode.....

Home Tel. No.....Work Tel. No.....

DIRECTORS: C. FROST, C. HARRISON



Section 2 Educational History

1. Name and address of school and college attended.....
.....
2. Year/Date on leaving school.....
3. Age on leaving school.....
4. Qualifications gained.....
.....
.....
5. Further Education College details.....
.....
6. Address of College/University.....
.....
7. Year/Date on leaving College/University.....
8. Qualifications gained.....
.....
9. Additional Qualifications (Professional, Further Education, Employers Training etc.....
.....
.....

Section 3 Personal Referees

Applicants are required to provide two personal referees who are prepared to act as character witnesses (**These should not be relatives or people you have worked for, or lived with and you should have known them for at least 2 years within the last 5 years.**)

- | | |
|----------------------------------|----------------------------------|
| 1. Name of referee.....
..... | 2. Name of referee.....
..... |
| Address.....
..... | Address.....
..... |
|Postcode..... |Postcode..... |
| Telephone Number..... | Telephone Number..... |
| Period known to you.....years | Period known to you.....years |

Are there any other factors you think would be useful when we consider your application?.....
.....
.....
.....
.....
.....

Section 4 Employment History

You must supply the following information for your **entire** work history or the last **ten years**. (NB Month and year of starting and finishing must be included.) All periods abroad or unemployed must be indicated, including all dates and full addresses of employers and unemployment offices.

If for any reason the company you worked for has closed down or you cannot recall the full details, please give two referees who can verify your employment at these premises. **Gaps are not acceptable.**

1. Current Employment (No contact will be made until commencement of employment)

Name	Address (including postcode and telephone number)	Nature of Business	Position	Salary	Dates from - to
Reason for leaving					

2. Previous Employers

Name	Address (including postcode and telephone number)	Nature of Business	Position	Salary	Dates from - to
Reason for leaving					

Name	Address (including postcode and telephone number)	Nature of Business	Position	Salary	Dates from - to
Reason for leaving					

Name	Address (including postcode and telephone number)	Nature of Business	Position	Salary	Dates from - to
Reason for leaving					

Name	Address (including postcode and telephone number)	Nature of Business	Position	Salary	Dates from - to
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Reason for leaving					

Equal Opportunities

We are an Equal Opportunities Employer. In order to evaluate the Policy please tick one of the following boxes:

- White European Dark European African/Caribbean
- Asian Oriental Arab Other

Are you:

- British Subject
- Commonwealth Subject
- Other, specify

Do you require a work permit? Yes No Expiry date

Date of entry into the UK

Apple Security Group aim to promote equality of opportunity for all with the right mix of talent, skills and potential. We welcome applications from diverse candidates. Criminal records will be taken into account for recruitment purposes only when the conviction is relevant. This will depend on the circumstances and background to your offences.

What is your

Height.....ft.....ins
.....m.....cm

Weight.....st.....lbs
.....kg

Colour of eyes.....

Clothing size

Chest ins

Waist.....ins

Inside leg.....ins

Collar.....ins

Additional Information

1. Do you hold a current full driving licence? Yes No No.....
2. Do you have any motoring convictions? Yes No Details
3. Do you have **any** criminal convictions or cautions recorded against you in this or any other country? Yes No Details
4. Have you ever had an order made against you by any civil criminal or military court? Yes No Details
5. Are you presently, to your knowledge, the subject of a police investigation or liable to appear in any civil, criminal or military court as a defendant? Yes No Details
6. Other than normal domestic financial commitments are you free from debt? Yes No Details
7. Are you or have you ever been declared bankrupt or subject to a bankruptcy order? Yes No Details
8. Period of notice required by present employer.....
9. How did you hear about this vacancy?.....

If you are asked to attend an interview, please bring one of the following for identification purposes.

Passport, Driving Licence, HM Forces Passbook, Government I.D. Pass or Birth Certificate with a Utility Bill or with a Credit Card Bill.

As Apple Security Group Ltd meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974, all applicants **who are offered employment** will be subject to a criminal record check from the Criminal Records Bureau before the appointment is confirmed. This will include details of cautions, reprimands or final warnings as well as convictions.

Declaration

I hereby declare that, to the best of my knowledge and belief, I have truthfully answered the questions contained herein and on making an application for employment with Apple Security Group am aware that if I obtain a position with the company and it is later discovered that any information I have given to obtain such is false or proven not to be true, I shall render myself liable to instant dismissal and/or criminal proceedings.

I understand that by applying for employment with Apple Security Group I give my agreement to positive vetting of my application, which includes reference to the Police National Computer where appropriate.

I further agree that Apple Security Group may make contact with any personal referee, past employer or any government agency for means of obtaining satisfactory references.

Signed.....Name..... Date.....